

CONSTITUTION AND RULES OF THE EAST FREMANTLE TEE BALL CLUB

(Lodged in the Office of the Commissioner for Corporate Affairs on the 24th December 1982)

1. NAME

The name of this body shall be the East Fremantle Tee Ball Club and shall hereafter be referred to as The Club.

2. COLOURS

Predominantly blue with black trim, black hat, socks and logo.

3. AFFILIATION

The Club may affiliate with such organisations and associations as is deemed appropriate by the committee.

4. OBJECTIVES

- A) To educate, train, coach and encourage members of the Club.
- B) To promote good fellowship among those interested in Tee Ball.
- C) To do such things and act conducive to the furtherance of the objects and interest of the Club.
- D) To promote interest in Junior and Senior Baseball in general.

5. OFFICE BEARERS

- A) Office bearers shall be elected for one term of office. There is no limit on the number of terms of office a member may be elected to. The term of office shall commence from the AGM each year.
- B) The office bearers shall consist of:

- President
- Vice President
- Secretary
- Treasurer
- Coaching Co-Ordinator
- Delegate to TBAWA
- 4 Committee (up to) to be selected at executives discretion

- C) Duties of Office bearers:

President

The President shall preside at the meetings. He shall have an ordinary and if necessary, a casting vote. In his absence, the Vice President shall preside, or in his absence, a chairman shall be elected. The Vice President or Chairman shall have an ordinary as well as a casting vote.

Vice President

In the absence of the President, shall chair the meeting and have the same authority and voting rights as the President.

Secretary

The Secretary shall:

- 1. Call meetings as deemed necessary.
- 2. Expediate the decisions of the Committee
- 3. Be empowered to form sub-committees and delegate duties to sub-committees.
- 4. Be responsible for the preparation and presentation of an annual report.
- 5. Be responsible for handling all normal secretarial duties.
- 6. Record the minutes of general and committee meetings.
- 7. Attend to routine correspondence.

8. The Secretary shall be at all times responsible to and under the direction of the president.

Treasurer

The Treasurer shall:

1. Receive the contributions of members and any other monies due the club, issue official receipts for the same, keep a correct account of the income and expenditure, pay all monies into a bank account in the club's name and have all cheques for disbursement signed by such persons who may be appointed, and himself. All payments to be made only after approval of the committee or in the case of urgency, by the Chairman and Secretary.
2. Submit a progressive monthly statement of liabilities to each ordinary meeting of the committee.
3. Prepare a balance sheet made up to the end of the month previous to the annual general meeting in each year and present same to the annual general meeting of members.
4. Submit a preliminary budget of estimated expenditure for the ensuing year.

Coaching Co-Ordinator

1. Shall co-ordinate the coaching activities within the Club with emphasis on grading players to their abilities within their respective age groups and where applicable outside their age group dependant on parental agreement.
2. Assist with the coaching of teams when required.
3. Conduct coaching and umpiring clinics for coaches and interested persons from within the Club.
4. To represent the coaches at committee level.

Delegate

To attend TBAWA meetings and report on such to committee.

Committee

Shall take an active interest in the well-being of the Club and act as directed by the President.

6. MEMBERSHIP

A) Ordinary Membership

Shall be granted upon payment of the membership fees set by the committee. Fees shall be 10% of first child registration fee.

B) Honorary Membership

Can be granted to a person who is neither a player or does not have any of his or her immediate family involved as a player or who has given outstanding service to the club.

C) Life Membership

Life Membership shall be limited and only conferred for exceptional services rendered over a period of three years. Nomination for Life Membership shall be submitted by the committee and approved by a two thirds majority of the members present at any annual general meeting. Life Membership to be recorded and maintained for safe keeping.

7. SUSPENSION

A) Suspension

The committee shall have the power to suspend any member whose actions are detrimental to the club.

B) Expulsion

The committee shall have the power to expel any member whose actions are detrimental to the Club. The expelled member has the right to appeal to a special or annual general meeting of

the Club. The decision of the committee can only be overruled by the majority of the members present at that meeting.

C) Enquiries

The expelled or suspended member shall be given the opportunity to defend himself and to justify or explain his conduct before any decision is made.

Should any member fail to appear at any enquiry or any adjournment the committee may proceed in that members absence. The member shall be given seven days notice in writing to appear at any enquiry.

D) Termination of membership

Any person may resign from the Club and such resignation must be in writing to the Secretary. Upon any person ceasing to be a member for any reason whatsoever they shall not be entitled to the return of his membership fee or any portion thereof. The committee shall have the power to withdraw any Honorary Membership of a member who is no longer serving the Club as set down in Clause 6 (B).

8. FEES

- a) The Annual Membership fee shall be set by the committee no later than the commencement of the Tee Ball season each year.
- b) The Membership Fee shall be set to help offset the Club's financial obligations.
- c) Where more than one child from a family is playing a family sliding scale will be struck.

9. INCOME/PROFITS

The income and property of the Club whencesoever derived shall be applied solely towards the promotion of its objects as set forth in this constitution and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise howsoever to its members provided that nothing herein shall prevent the payment in good faith or remuneration to any officer or servant of the Club for services actually rendered to the Club.

10. MEETINGS

a) Club Annual General Meeting

Should be held as follows:-

The Club Annual General Meeting shall be held prior to the commencement of the Tee Ball season each year, for the purpose of receiving annual reports and balance sheets of the Club, the election of office bearers for the ensuing season, by-laws, alterations to constitution and any other general business which may be submitted to the meeting. Such general business must not encroach on responsibility and decisions normally made by the committee unless the chairman considers the matters should be discussed in the best interests of the Club.

b) Club Special General Meetings

Club Special General Meetings shall be called by the Secretary whenever directed by the committee or upon receiving a submission signed by at least ten (10) members of the Club, setting out the subject matter to be discussed at the meeting. At all Special General Meetings no business shall be transacted other than that specified in the notice convening such meeting and other matters relevant thereto. The cost of such meeting shall be met by those members requesting the meeting.

c) Committee Meetings

Shall be at monthly intervals to conduct such business required to keep the Club running efficiently, notification of time and place to be advised by the Secretary.

d) Voting Rights

Only those members who are financial shall be eligible to vote. Honorary and life members have the same voting rights as financial members.

e) Conduct of Meeting

1. The Club's Annual General meeting and all special general meetings shall be called by circular at least seven (7) days prior to each such meeting.
2. The normal rules of debate shall apply at all meetings. Unless otherwise stated in this constitution or Club rules.
3. All propositions, questions and matters submitted in accordance with this constitution to the annual general meeting excepting changes to the constitution, to be determined in the first instance by a show of hands unless a ballot be demanded by at least seven (7) members present.
4. A notice of motion shall be given for changes to the constitution or Club laws.
5. All decisions arrived at and carried at any Club annual general meeting, special general meeting or committee meeting conducted in accordance with this constitution shall be binding upon all members of the club.
6. At all meetings the Chairman's or Presidents decision of points of order shall be final.

f) Quorum

A Quorum shall be as follows:-

1. Club's annual general meeting or special general meeting 1/5th of financial members.
2. Committee meeting 2/3rd of elected committee.
3. Where at any meeting of 1 or 2 above, a quorum is not present, the person presiding at the meeting shall adjourn it to such a time, date and place as he may decide where a quorum must be present.

g) Proxy Votes

Shall be accepted seven days (7) days prior to meeting. They must be in writing and to be handed to the Secretary.

h) Common Seal

The Common Seal of the Club shall be in the custody of the Secretary and shall be affixed to any document only pursuant to a resolution of the committee. The affixation of the seal shall be witnessed by the president.

11. APPOINTMENT OF AUDITOR

The members at the Annual General Meeting shall appoint an Auditor. The appointment shall be for one term until the next Annual General Meeting of the club.

The Auditor shall audit all accounts and financial statements presented to Members at the Annual General Meeting of the club.

12. CONSTITUTIONAL CHANGES

The constitution shall not be altered, rescinded or new clauses inserted unless fourteen (14) days notice of motion in writing has been given to the Secretary of the Club. The Secretary shall then call a special general meeting or include the notice of motion on the agenda for the next Annual General meeting. Such changes will only be effective when passed by two thirds of the members present.

13. RULES

The Club shall develop rules as follows:-

Rules shall constitute decisions of the committee.

They may be only changed at such meetings. All rules must be in accordance with and not over ride or contradict this constitution.

14. COACHES

The election of coaches shall be the responsibility of the committee in conjunction with the coaching co-ordinator the necessary appointments to be made after registration day.

15. PROPERTY

All equipment, fittings and goods shall be the property of the Club and may only be disposed of with the approval of the committee.

16. DISSOLUTION

The Club may at any time, with the consent of a majority of two thirds of the members present, at a special general meeting called for the purpose providing a quorum is in attendance, be dissolved. If upon the dissolution or winding up of the club there remains after the satisfaction of all its liabilities any property whatsoever, the same shall be distributed to some charitable childrens' organisation to be decided at that meeting.